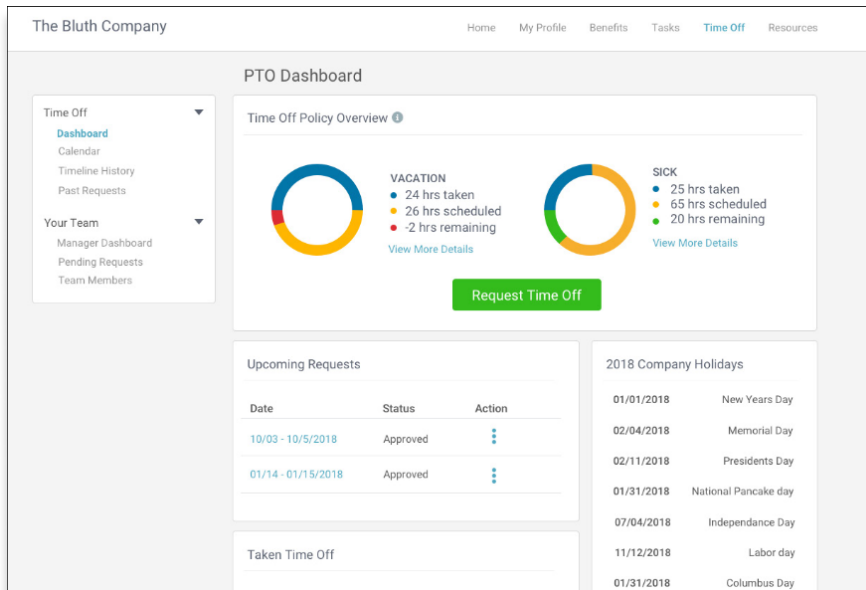


Take a vacation from manually tracking time off.

Employee Navigator's PTO tool allows you to request, review, and approve time off without breaking a sweat.



Employee Self-Service

- Request time off in seconds
- View available balances and time off history
- See pending time off requests
- Get real-time insights
- View company holiday calendar

Welcome to Modern Time Off Tracking

Build the perfect time off policy

- Customize company policies
- Build company holiday calendars
- Ensure accurate accruals
- Flexibility for one-off adjustments and bulk processing
- Automate accrual increases based on years of service

Manage employee time off requests

- HR and manager approvals & permissions
- Automated email notifications
- 1-click approvals
- Team calendar view for managers

