

Single Sign-On

Quick Reference Guide



Introducing seamless connectivity with Single Sign-On

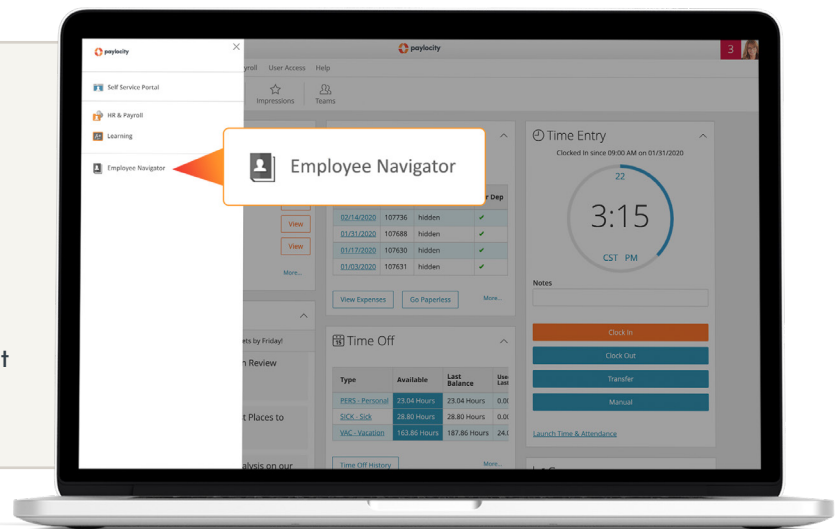
Single Sign-On (SSO) capability is an added feature for the Paylocity and Employee Navigator payroll integration.

This SSO functionality allows employees to seamlessly log into Employee Navigator without a username or password when they access the SSO link within their Paylocity self-service portal.

To access the Single Sign-On link:

- Employees login to their Paylocity self-service portal
- Navigate to the menu on the upper left-hand side of their Paylocity account
- Click on the "Employee Navigator" link

Note: First time users will be asked to accept a one-time Terms and Conditions page.



Questions?

Email us at eenavsupport@paylocity.com